

SKH Lui Ming Choi Secondary School
Application for Career Related Documents

(Processing time: 20 working days)

- I. Personal Particulars of Applicant :** Please ☒ Non-current student / ☐ Current student

Name in Chinese:	Name in English:
HKID Card No.:	Email address:
Home Tel. No.:	(Applicable to current student only)
Mobile No.:	Guardian's email address:
	Guardian's mobile no.:
Year of Admission:	Year of Graduation/ Current Class & class No.:

II. Application Item(s)

Items <i>*Each copy of career document is charged HK\$25.</i>	No. of copies
Certifying Letter	
Transcript	
Certified Copy of Report Card *Please state clearly the Form(s) & Term(s) of report cards. Forms: _____ Terms: _____	
Reference Letter (For current students only) <i>For overseas application, please specify the teacher you wish to be your referee, if any: _____</i>	
Others: (Please specify) _____	

III. Reasons for Application

- ☐ Further studies outside HK
- ☐ Job application
- ☐ Scholarship application
- ☐ Others (Please specify: _____)

IV. Collection Method

- ☐ In person
- ☐ By the person authorized (Letter of authorization should be enclosed)
- ☐ Reference letter will be sent to the education institution directly according to application guideline

V. Attachment

- ☐ Additional information to state the details about the application e.g. university & program applying to/ scholarship

VI. Signature

_____	_____ (_____)	_____
Signature of applicant	Signature & Name of applicant's guardian (applicable to current student only)	Date